



Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 7th November, 2012

Place

Committee Rooms 2 and 3 - Council House

Public Business**1. Apologies and Substitutions****2. Declarations of Interest****3. Minutes**

(a) To agree the minutes of the meeting held on 10th October 2012 (Pages 3 - 6)

(b) Matters Arising

4. Overview and Scrutiny Management (Pages 7 - 44)

The following matter is reported to Scrutiny Co-ordination Committee, in accordance with paragraph 2.6.4 of the City Council's Constitution, it being responsible for the overall co-ordination of the Overview and Scrutiny function and related responsibilities:

Cabinet Item of Urgent Public Business**Proposed Expansion of Primary School Places 2014/2015**

The Cabinet considered the above report at their meeting on 9th October 2012, the Chair of the Scrutiny Co-ordination Committee attended the Cabinet meeting and agreed that the decision was urgent and that call-in should not apply. In accordance with paragraph 4.5.3.1 of the Council's Constitution, the report is presented to the Scrutiny Co-ordination Committee to inform them of the reason for urgency. The reason for urgency was to ensure that formal consultation on the proposals could commence on 15th October, 2012, which was critical given that the overall programme was aimed at delivering the additional primary school places for September 2014.

The report of the Director of Children, Learning and Young People is attached to assist Members in understanding the reason for urgency.

5. Section 106 Agreements and Community Infrastructure Levy (Pages 45 - 54)

The Planning Policy Officer from the City Services and Development Directorate will brief the Committee on the 106 agreements and Levy process, 106 agreements funding position and changing national regulations.

6. **Report Back on Conference - CIPFA Conference, Liverpool** (Pages 55 - 58)
Report of the Director of Finance and legal Services
7. **Scrutiny Co-ordination Committee Work Programme 2012/2013** (Pages 59 - 64)
Report of the Scrutiny Co-ordinator
8. **Outstanding Issues**
Outstanding issues are included in the Work Programme.
9. **Any Other Items of Public Business**
Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.
10. **Meeting Evaluation**
To evaluate the effectiveness of the meeting.

Private Business

Nil

Bev Messinger, Director of Customer and Workforce Services, Council House Coventry

Tuesday, 30 October 2012

- Notes: 1) The person to contact about the agenda and documents for this meeting is Michelle Salmon, Democratic Services, Council House, Coventry, telephone 7683 3065, alternatively E-mail: michelle.salmon@coventry.gov.uk
- 2) Council Members who are not able to attend the meeting should notify Michelle Salmon no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.
 - 3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise

Membership: Councillors F Abbott, L Bigham (Chair), J Blundell, C Fletcher, K Foster, D Howells, R Lakha, M Mutton, T Skipper (Deputy Chair) and D Welsh

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

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SCRUTINY CO-ORDINATION COMMITTEE

10th October 2012

Scrutiny Co-ordination

Committee Members Present: Councillor Mrs Abbott
Councillor Mrs Bigham (Chair)
Councillor Blundell
Councillor Howells
Councillor Lakha
Councillor M. Mutton
Councillor Skipper (Deputy Chair)
Councillor Welsh

Employees Present: G. Holmes (Chief Executive's Directorate)
H. Peacocke (Customer & Workforce Services Directorate)
M. Salmon (Customer & Workforce Services Directorate)
A. West (Chief Executive's Directorate)
A. Williams (City Services & Development Directorate)

Apologies: Councillor Mrs Fletcher
Councillor Foster

Public Business

35. Declarations of Interest

There were no declarations of interest made.

36. Minutes

- (a) The Minutes of the meeting held on 12th September 2012 were signed as a true record.
- (b) Further to Minute 30/12 headed 'Outside Bodies Task and Finish Group', the Committee noted that a report would be submitted to Cabinet Member (Policy Leadership and Governance) on 29th November 2012.

37. Exclusion of Press and Public

RESOLVED that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the item of business referred to in Minutes 41 and 43 below, headed 'Heatline – Outcome of Procurement, Project Update and Cross Cutting Impact' on the grounds that this item involves the likely disclosure of exempt information as defined in Paragraphs 3 and 4 of Part I of Schedule 12A of that Act.

38. Implications of New Transparency Regulations for Scrutiny

The Committee received a briefing from the Governance Services Manager that outlined the implications for Scrutiny of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The New Transparency Regulations no longer required the Council to publish a statutory Forward Plan; instead it would publish a Notice of Key Decisions and Private Reports. Information circulated at the meeting, provided details of the process for dealing with: key decisions; issues where it was not practical to give 28 clear days' notice of the intention to make a key decision; items of special urgency with less than 5 clear working days' notice; and private reports.

The Regulations retained the previous rights of Scrutiny Board Members to access reports, with a requirement to provide any documents requested. The regulations introduced a deadline, as soon as was practicable and in any case no later than 10 clear days after receipt of the request. (The Council generally provides these documents as soon as they were requested.)

The Committee viewed examples of notices published by the Council in respect of urgent Key Decisions and Private Reports and also the Notice of Key Decisions for the meeting of Cabinet on 9th October 2012. They were also provided with the contact details of officers who could assist Members regarding meetings and Access to Information Regulations 2012.

Members requested that they be provided with information on whether Cabinet could decide to go into private session during the course of a meeting, having not given any prior notice and who would respond to/make decisions on representations made by members of the public that items proposed to be decided in private should be decided in public.

RESOLVED that the Scrutiny Co-ordination Committee noted the implications of new transparency regulations for Scrutiny and requested that they be kept informed of developments on this issue.

39. Scrutiny Co-ordination Committee Work Programme 2012/2013

The Committee noted the Work Programme for the Municipal Year 2012/13.

40. Outstanding Issues

Outstanding issues were included in the Work Programme.

41. Heatline – Outcome of Procurement, Project Update and Cross Cutting Impact

The Committee received a Briefing Note of the Resources & New Projects Manager (Heatline Project Manager), City Services and Development Directorate, that provided an overview of the economic, social and environmental benefits of the Heatline Project and sought to identify any cross cutting areas that the Project may impact on and ensure the right linkages were put in place to maximise the wider benefits of the Scheme.

A private report detailing confidential financial aspects of this matter was also submitted to this meeting (Minute 43 below refers).

Jane Green a representative of Friends of the Earth, attended the meeting and outlined her concerns regarding the Scheme, the details of which she had e-mailed to Members of the Committee prior to the meeting. At the meeting she made particular reference to the risk to the Council for future repairs, maintenance and refit of the plant and carbon or incinerator taxes.

On 31 July 2012, the Council agreed a contract with Cofely to deliver a district heating network, initially supplying Council buildings, with a secured price that delivered financial savings for the Authority and a zero carbon source of heat for 25 years. The Cathedral's Chapter had agreed to become a customer to Heatline, however, on 5 July 2012, Coventry University withdrew from the project, citing it did not meet their legal, commercial and technical criteria. The University had indicated that whilst they were not in a position to continue with the project at that time, they may join the scheme as a customer at a later date.

In mid-September 2012 Cofely submitted the first of two planning applications for the Scheme, for a thermal substation and works compound on Whitefriars Lane. A second application for two thermal stores and works compound within Grove Street car park was due to be submitted at the beginning of November 2012, given the size and structure of the thermal stores, it was anticipated that this planning application would be considered by the Planning Committee in January 2013. The report set out a summary timetable for the construction and operation of the initial phase of the Scheme and indicated that a report detailing the outcome of the procurement, the programme of works and the pipe route would be submitted to Cabinet on 20th November 2012 and Council on 4th December 2012.

The Council's shareholding in Coventry and Solihull Waste Disposal Company would benefit as Heatline would enable the plant to get closer to achieving a 'Renewable' status, which in time could mean cost avoidance in terms of capital investment and potential taxes.

The Committee questioned officers and discussed the following aspects of the Scheme:

- Commercial and economic viability
- Liaison with the Council's Highways Section to agree a programme of works to minimise disruption to the public and providing adequate notice of works.
- Waste Strategy and Heatline links
- Efficiency of the water towers
- Proposed future links to domestic properties
- Resilience - back-up provision through Whitefriars Sub-station and thermal stores
- Employment for both the construction stage and for the longer term operational phase of the Scheme
- Reduced carbon production
- Public Realm – unaffected by Scheme
- Recycling – unaffected by Scheme. On-going work to encourage recycling

The committee requested that officers provide all Members of the Council with regular communication as the Scheme progresses.

RESOLVED that the Scrutiny Co-ordination Committee noted the progress that had been made in delivering the Heatline Project.

42. Any Other Items of Public Business.

There were no other items of public business.

Private Business

43. Heatline – Outcome of Procurement, Project Update and Cross Cutting Impact

Further to Minute 41 above, the Committee received a report of the Director of City Services and Development, which detailed confidential financial information in respect of the outcome of the procurement process in relation to Coventry's District Heating Scheme, Heatline.

44. Any Other Items of Private Business.

There were no other items of private business.

(Meeting closed at: 11.50 a.m.)



Cabinet

9 October 2012

Name of Cabinet Member:

Cabinet Member (Education) – Councillor Kershaw

Director Approving Submission of the report:

Director of Children, Learning and Young People

Ward(s) affected:

All.

Title: Proposed Expansion of Primary School Places 2014/15

Is this a key decision?

Yes

The proposed expansion of primary schools is a key decision because it will have a significant effect on communities living in two or more electoral wards.

Executive Summary:

The city is experiencing a significant rise in birth rate and inward migration. Although for September 2012 admissions, sufficient places were available for the citywide reception cohort, there were insufficient reception places to meet parental demand in some parts of the city. This report seeks approval to therefore consult on proposals to increase the number of primary school places for September 2014 admissions.

Recommendations:

Cabinet is requested to approve the following recommendations:

1. To formally consult on proposals to increase the size of those primary schools referred to in paragraph 1.3 of this report;
2. To confirm the consultation arrangements set out in this report and the proposed consultation document;
3. To delegate authority to the Director of Children, Learning and Young People in conjunction with the Cabinet Member (Education) to agree any further amendments to the consultative document; and
4. To agree to receive a report on the outcome of the consultation in December 2012.

List of Appendices included:

Appendix 1: List of Expanded Primary Schools 2008-2012

Appendix 2: Draft Consultation Document

Other useful background papers:

Children and Young People Scrutiny Board (2) Report 21st June 2012 'Primary School Places'
Cabinet Report Increasing Primary School Places 14th August 2012

Has it been or will it be considered by Scrutiny?

The Chair of Scrutiny Co-ordinating Committee will be in attendance at the meeting.

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Proposed Expansion of Primary School Places 2014/15

1. Context

- 1.1 The City is experiencing a significant rise in birth rate and inward migration. When the initial allocation for September 2012 admissions to Primary Schools was made in April 2012, there were sufficient places available across the City for the reception cohort, but insufficient reception places to meet parental demand in some parts of the city. In some Wards children were unable to be allocated a reception place in their catchment school or where their sibling attends school.
- 1.2 Coventry has been increasing primary school admission numbers and providing additional permanent classrooms since September 2008. During the period 2008 to 2012 we have provided an additional 615 reception places at 28 different schools across the city (refer to Appendix 1). Despite this increase for the first time in many years we agreed to allocate an additional 135 reception places at 5 schools for September 2012 ONLY as a consequence of unprecedented numbers seeking reception places at primary schools in the north and east of the city.
- 1.3 Forecasts indicate that the number of reception pupils are expected to peak in 2014/15 at approximately 4,500 compared with a current Published Admission Number (PAN) of 4,380 (excluding the 135 temporary places created for September 2012 admissions – see paragraph 2.1). Beyond 2014/15 reception numbers are expected to 'level out' at approximately 4,470 per annum. A further 345 permanent reception pupil places will therefore be needed by September 2014 (this allows for 5% surplus places to enable a reasonable degree of parental preference to be exercised). This is the equivalent a further 12 one form entry schools. Current City Council policy is to extend existing primary schools. The City Council therefore intends to consult during the 2012 Autumn Term on proposals to permanently expand up to 20 primary schools (including the five primary schools referred to in paragraph 2.1) in areas that are forecast to be under pressure for places from September 2014 onwards. Table 1 below lists the schools under consideration for expansion in alphabetical order:

Table 1: Schools under consideration for Permanent Expansion 2014/15

School	Planning Area	Existing PAN	Additional reception places	New PAN	Comments
Aldermoor Farm	3	60	30	90	
Broad Heath	1B	60	30	90	Temp arrangement for 2012
Clifford Bridge	3	30	30	60	Temp arrangement for 2012
Coundon	9A	60	30	90	
Corpus Christi	3	30	30	60	
Ernesford Grange	3	60	30	90	Temp arrangement for 2012
Frederick Bird	1C	90	30	120	Temp arrangement for 2012
Moat House	2B	45	15	60	Temp arrangement for 2012
Hollyfast	9B	60	30	90	
Keresley Grange	9B	45	15	60	
Little Heath	2A	30	30	60	
Mount Nod	8	45	15	60	
Park Hill	8	45	15	60	
Pearl Hyde	3	45	15	60	
Potters Green	2B	60	30	90	
Sowe Valley	3	30	30	60	
St Christopher	9A	60	30	90	
Walsgrave CE	3	60	30	90	
Whitley Abbey	4	30	30	60	
Wyken Croft*	2B	90	30	120	Funded under PSBP*
TOTAL		1035	525		

*Priority Schools Building Programme

- 1.4 The list comprises schools that have been identified as likely to be under pressure for places over the next 5 years, given current patterns of parental preference. The total number of additional reception places at these 20 schools exceeds the likely number of additional places required for September 2014 and reflects that there is more than one option available for delivering additional places in some areas of the city.
- 1.5 Schedule 2 and 4 of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) set out the alterations that can be made by governing bodies and local authorities (LAs). Those bringing forward statutory proposals to expand a school must consult interested parties, and doing so must have regard to the Secretary of States guidance.
- 1.6 Department for Education (DfE) guidance states that statutory proposals are not required where it is proposed to increase the admission number by 27 or more. Paragraph 12 of the DfE guidance states that statutory proposals are required for enlargement of the premises if the physical capacity of the school is increased by more than 30 pupils and by 25% or 200 pupils whichever is the lesser. These guidelines apply to all the schools listed in Table 1.
- 1.7 Consultation must take place with the governing bodies of the schools subject to the proposals, families of pupils, teachers and other staff at the school, any other local authority likely to be affected by the proposals, the governing bodies, teachers and other staff of any other school that may be affected, families of any pupils at any other schools who may be affected by the proposals, trade unions who represent staff, the appropriate diocesan authorities or the relevant faith group where proposals are likely to affect a school which has a particular religious character, MPs whose constituencies include the schools or whose constituents are likely to be affected by the proposals, Early Years

Development Partnership, those who benefit from a contractual arrangement giving them use of the premises and such other persons as appear to be appropriate.

2. Options considered and recommended proposal

- 2.1 Under Section 14 of the 1996 Education Act, the City Council has a statutory responsibility to provide sufficient places for pupils in the city. The position for September 2012 admissions was extremely tight. As a result, a number of additional 'emergency' reception places were established for September 2012 because the demand for places was likely to exceed supply in certain parts of the city:

Broad Heath Primary from 2FE to 3FE (+30 Places)
Clifford Bridge Primary from 1FE to 2FE (+30 places)
Ernesford Grange Primary from 2FE to 3FE (+30 Places)
Moat House Primary from 1.5FE to 2FE (+15 places)
Frederick Bird Primary from 3FE to 4FE (+30 places)

- 2.2 Legally with such short notice we can only make a temporary change that is for September 2012 only. This has been confirmed by the Office of the Schools Adjudicator. To increase the size of these 5 schools on a permanent basis will require formal consultation and Cabinet approval.
- 2.3 In 2008, the Council set out its "Strategy for Change" which included a Strategy for Growth to accommodate the increase in demand for primary school places. The Strategy for Growth was widely consulted on including, a full public consultation, primary heads, special school heads, children and young people and parents. The strategy sets out the systematic increase of primary schools through analysing schools sites and providing additional permanent accommodation on sites capable of expanding and where demand was strong. At this point, **the City Council's agreed position was that the maximum size of any primary school would not exceed three forms of entry (630 Year R to Year 6 places excluding nursery class).** The demand for primary school places in some parts of the City is such that the most effective way of increasing places would be to increase the size of a small number of schools from 3 to 4 Forms of Entry. This change in maximum primary school size will be the subject of a separate consultation during the 2012 Autumn Term.
- 2.4 It is therefore proposed to consult on the permanent expansion of the schools identified in Table 1.

3. Results of consultation undertaken

- 3.1 Initial discussions have taken place with each of the school's Headteachers listed in Table 1. Primary Headteachers were also briefed at their meeting on 24th May 2012 and schools invited to express an interest in expanding for September 2014. A further meeting for all schools proposed for expansion was held at Grange Farm Primary School on 26th June 2012.

4. Timetable for implementing this decision

- 4.1 Consultations on the proposed increase of the maximum primary school size from 3 to 4FE and on proposals for the permanent expansion of primary schools for September 2014 are planned for the 2012 Autumn Term. Reports will be brought to Cabinet on the outcome of the consultation on the maximum primary school size and on formal proposals to consult on the permanent expansion of primary schools for September 2014.

- 4.2 The admissions numbers detailed in this report will apply subject to the outcome of the consultation and necessary approvals to school admissions from the academic year commencing in September 2014.
- 4.3 The draft consultation document is attached at appendix 2 of this report. A draft timetable for consultation is outlined below:

Outline Schedule	Activity
15 October to 16 November 2012	Consultation period, 4 weeks excluding half term. <ul style="list-style-type: none"> • Publish the consultation documents and distribute to Parents, staff and governors of the schools concerned. • Hold meetings with staff, governors and parents /carers / community for each school about the proposed changes to Admission Numbers • Write to inform neighbouring schools and their parents • Consult with other stakeholders and partners
16 November 2012	Closing date for consultation responses
11 December 2012	Report results of the consultation to Cabinet
3 January 2013	Publish Statutory Notices Representation period – 4 weeks
31 January 2013	End of period to register objections / support
To be arranged	Cabinet Advisory Committee for School Organisation Proposals: considers any objections made in response to the Statutory Notices
To be arranged	Report to Cabinet
To be arranged	Allow 4 weeks for any Governing Body appeals against the Local Authority's decision
To be arranged	Send to Schools Adjudicator Allow 6 weeks

5. Comments from Director of Finance and Legal Services

5.1 Financial implications

The average cost of providing a 1FE extension over the period 2008-2012 was approximately £3 million (including fees). Allowing for 5% surplus places, the Local Authority needs to create an additional 12 FE (345 reception places) by September 2014. Using the same approach the primary school expansion programme is therefore likely to cost approximately £36 million. However this includes the 1FE expansion at Wyken Croft which will be delivered as part of the Priority Schools Building Programme, therefore reducing the programme costs to approximately £33 million. The cost of providing additional places to meet actual demand (i.e. allowing no surplus places) is approximately £12 million. However this would not allow a reasonable degree of parental preference to be exercised.

The main source of funding for the programme will be the capital grants from the Department for Education (DfE). Only some of the capital funding for this programme has been secured at this stage. The total DfE capital grants allocation for 2012/13 is £13.4 million including £4.3m additional Basic Needs Grant. The current plan is to carry forward £3.1 million of the 2012/13 additional Basic Needs allocation to support the delivery of this programme. The capital grants position for 2013/14 and 2014/15 remains unclear. It is likely there will be some shortfall in capital grants to deliver the whole programme and the size of the shortfall will depend on delivery options and the actual level of capital grants the Local Authority will receive over the next 2 years. Assuming the grant allocation for 2013/14 is broadly in line with the current year's allocation, then it may be possible to allocate a further £5million towards the delivery of the programme, leaving an overall shortfall of approximately £25million. This will depend upon any other urgent condition related issues having to be met.

Local Authority officers are currently working on the resourcing options for a number of delivery options. Any funding gap would have to be met through prudential borrowing with the repayment of the borrowing to be funded from the Dedicated Schools Grant.

A further report will be presented to a future Cabinet meeting setting out both the capital and revenue funding implications.

5.2 Legal implications

The City Council has a statutory duty under Section 14 of the 1996 Education Act to provide sufficient school places. The permanent extension of schools identified for permanent expansion from September 2014, will require the publication of statutory notices under Section 19(1) of the Education and Inspection Act 2006. The consultation and determination arrangements will meet the requirements of The Education and Inspection Act 2006 and The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended). Failure to comply with these statutory requirements would leave us unable to expand school places as required and subject to action by DfE.

The public sector equality duty under section 149 of the Equalities Act 2010 imposes on decision makers when carrying out any of its functions to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations across all of the protected characteristics (which as relates to education are disabilities, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation). "Due regard" requires more than just an awareness of the equality duty. It requires demonstration of a rigorous analysis by the public authority decision maker.

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

Local Authorities have a statutory duty to ensure sufficient school places are available to meet local needs. The permanent expansion of primary schools would increase the places available for reception pupils and enable the City Council to fulfil its legal obligations.

6.2 How is risk being managed?

Provision of sufficient school places is included on the Corporate Risk Register. Officers regularly (weekly) review the position in relation to admissions to ensure that there are sufficient places to meet demand.

6.3 What is the impact on the organisation?

Schools and officers will form part of the partnering teams together with the design teams and contractors to develop the designs and construction of the schools to be extended for September 2014.

6.4 Equalities / EIA

The proposed changes to extend schools and increase admission numbers aims to ensure that all Coventry children have access to education in accordance with their needs. Any revised accommodation changes and admission arrangements take into account the provisions of the Equality Act 2010 in the context of their possible impact on equal opportunities.

6.5 Implications for (or impact on) the environment

The DfE currently require all major new building and refurbishment projects valued at over £500,000 to achieve at least a 'very good' BREEAM rating (Building Research Establishment Environmental Assessment Method). Areas of measurement are management, energy use, health and wellbeing, pollution, transport, land use, ecology, materials and water. The future of BREEAM is however currently being considered as part of the James Review.

6.6 Implications for partner organisations?

None.

Report author(s):

Name and job title: Ashley Simpson, Capital & Strategic Planning Manager

Directorate: Children, Learning and Young People

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Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
David Haley	Assistant Director Education and Learning	Children, Learning and Young People	17/8/12	12/9/12
Judith Applegarth	Assistant Programme Manager	Children, Learning and Young People	17/8/12	3/9/12

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Isabel Merrifield	Assistant Director Strategy, Commissioning and Policy	Children, Learning and Young People	11/9/12	12/9/12
Elaine Atkins	Solicitor	Finance & Legal Services	17/8/12	20/8/12
Sue Heawood	Admissions Manager	Children, Learning and Young People	17/8/12	22/8/12
Teng Zang	Lead Accountant	Children, Learning and Young People	17/8/12	5/9/12
Ian Brindley	Lead Accountant Capital	Finance & legal Services	6/9/12	6/9/12
Lara Knight	Governance Services Officer	Customer and Workforce Services	17/8/12	5/9/12
Neelesh Sutaria	HR Manager	Children, Learning and Young People	17/8/12	22/8/12
Other members				
Names of approvers for submission: (officers and members)				
Finance: Chris West	Director	Finance & legal	10/9/12	10/9/12
Legal: Christine Forde	Council Solicitor & Monitoring Officer	Finance & legal	10/9/12	10/9/12
Director: Colin Green	Director	CLYP	17/8/12	5/9/12
Members: Cllr David Kershaw	Cabinet Member (Education)		17/8/12	12/9/12

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www.coventry.gov.uk/moderngov/

APPENDIX 1
Coventry Primary Schools Expanded, 2008 to 2012

Year Expanded	School Name	Reception Class Places		Additional Reception Class Places
		Before Expansion	After Expansion	
September 2008	Aldermoor Farm	45	60	15
	Ernesford Grange	45	60	15
	Gosford Park	45	60	15
	Hill Farm	60	90	30
	Joseph Cash	45	60	15
	Walsgrave C of E	45	60	15
	Sub total 2008			
September 2009	Broad Heath	30	60	30
	Manor Park	75	90	15
	Richard Lee	60	90	30
	Stanton Bridge	45	60	15
	Sub total 2009			
September 2010	Courthouse Green	60	90	30
	Foleshill C of E	45	60	15
	Hollyfast	45	60	15
	Moseley	45	60	15
	Willenhall	45	60	15
	Sub total 2010			
September 2011	Hearsall	45	60	15
	Henley Green	30	60	30
	Holbrook	60	90	30
	John Gulson	75	90	15
	Moseley*	60	90	30
	Sacred Heart	45	60	15
	Southfields	30	60	30
	Spon Gate	30	60	30
	Stoke Heath	45	60	15
	Sub total 2011			
September 2012	Alderman's Green	45	90	45
	Allesley	45	60	15
	Grange Farm	30	60	30
	St Augustine's Catholic	45	60	15
	St Bartholomew's C of E	45	60	15
	Sub total 2012			
Grand Total				615

*Please note: Moseley 2011 - the increase in reception class places is for one year only.

Expanding Primary Schools for 2014 and beyond

Consultation

15 October 2012 to 16 November 2012



- English** If you find this document difficult to understand, and would like help in reading it or translating it, please contact Minority Group Support Services on 07738 993 771.
- Arabic** إذا ما وجدت أن هذه الوثيقة صعبة الفهم، ورغبت في الحصول على معونة في قراءتها أو ترجمتها، فقم فضلاً بالاتصال بخدمات إسناد مجموعة الأقلية على الهاتف رقم 07738 993 771
- Bengali** যদি এই দলিল বুঝতে আপনাকে অসুবিধা হয়, এবং এটা পড়তে অথবা অনুবাদের সাহায্যের প্রয়োজন হয় তাহলে অনুগ্রহ করে মাইনরিটি গ্রুপ সাপোর্ট সার্ভিস (Minority Group Support Services)-এ 07738 993 771 নম্বরে যোগাযোগ করুন।
- French** Si vous avez du mal à comprendre ce document et souhaitez obtenir de l'aide pour le lire ou le traduire, veuillez contacter le service de soutien aux minorités au 07738 993 771.
- Gujarati** જે તમને આ દસ્તાવેજ સમજવામાં મુશ્કેલી લાગે અને તેને વાંચવામાં મદદ જોઈએ અથવા તેનું ભાષાંતર જોઈએ, તો કૃપા કરી માઈનોરિટી ગ્રુપ સપોર્ટ સર્વિસ (Minority Group Support Services) નો 07738 993 771 પર સંપર્ક કરીએ.
- Hindi** अगर आपको यह दस्तावेज समझने में दिक्कत आती हो और यदि आप इसे पढ़ने में मदद चाहते हों, या इसका अनुवाद चाहते हों तो कृपया माइनोंरिटी ग्रुप सपोर्ट सर्विसेस (Minority Group Support Services) से 07738 993 771 पर सम्पर्क करें।
- Polish** Jeśli masz trudności ze zrozumieniem tego dokumentu i potrzebujesz tłumaczenia lub pomocy w jego przeczytaniu, zwróć się do Serwisu Pomocy dla Grup Mniejszościowych (Minority Group Support Services) pod nr 07738 993 771.
- Panjabi** ਜੇ ਤੁਹਾਨੂੰ ਇਹ ਦਸਤਾਵੇਜ਼ ਸਮਝਣ ਵਿਚ ਪਰੇਸ਼ਾਨੀ ਹੋ ਰਹੀ ਹੈ ਅਤੇ ਜੇ ਤੁਸੀਂ ਇਸਨੂੰ ਪੜ੍ਹਨ ਲਈ ਸਹਾਇਤਾ, ਜਾਂ ਇਸਦਾ ਅਨੁਵਾਦ ਚਾਹੁੰਦੇ ਹੋ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਮਾਇਨਾਰਿਟੀ ਗਰੁੱਪ ਸਪੋਰਟ ਸਰਵਿਸੇਸ (Minority Group Support Services) ਨਾਲ 07738 993 771 'ਤੇ ਸੰਪਰਕ ਕਰੋ।
- Somali** Haddii ay kugu adag tahay in aaad dukumentigaan fahamto, aadna jeclaan lahayd in lagaa caawiyo akhrintiisa ama turjumiddiisa, fadlan Adeegyada Taageerada Kooxda Tirada yar kala xiriir 07738 993 771.
- Urdu** اگر آپ کو یہ دستاویز سمجھنے میں دشواری پیش آتی ہے، اور اگر آپ اسے پڑھنے میں مدد چاہتے ہیں، یا اس کا ترجمہ چاہتے ہیں تو براہ کرم 07738 993 771 پر مائنارٹی گروپ سپورٹ سروسز (Minority Group Support Services) سے رابطہ کریں۔

Slovak/Czech Ak je Vam tažko rozumiet' tento dokument i Vi potrebujete pomoc ze bi ste mogli to prečitat' alebo preložit', prosim Vas zatelefonovat' Minority Group Support Services na 07738993771.

Romanian Daca acest document ti se pare greu de inteles, si ai nevoie de ajutor pentru al citi sau traduce te rog sa, contactezi Minority Group Support Services la numarul de telefon 07738993771.

If you would like this information in another format please contact :

Ashley Simpson
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Expanding Primary Schools for 2014 and beyond

Foreword

This consultation document describes why Coventry City Council believes that it needs to provide additional primary school places in the city for September 2014 and which schools it proposes to expand to enable them to provide for more pupils. At this stage, only primary schools need to be expanded. There are sufficient secondary school places available for the foreseeable need.

The proposals described in this document are for you to comment on, and for you to respond to, either to officers or to elected members of the City Council. We want to achieve the best education possible for all Coventry's children, families and the wider community. The City Council is determined that decisions about the organisation of education in Coventry are taken locally after extensive consultation and considering carefully all your observations and comments. We welcome your views on the City Council proposals for changes to primary school provision.

The last date for receipt of questionnaires or responses to these proposals is **16th November 2012**

Please send responses to:

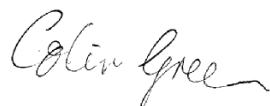
Ashley Simpson
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Coventry CV1 5RS

or

Complete online at www.coventry.gov.uk

Email: to be confirmed

Colin Green



Director of Children, Learning and Young People's Directorate
September 2012

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Expanding Primary Schools for 2014 and beyond

Contents (to be added)

1. Introduction

1.1

Expanding Primary Schools for 2014 and beyond

1. Introduction

1.1. Increasing Numbers

Coventry is continuing to grow. The trend of population growth in Coventry began in 2004 and has gained pace since 2007. Between 2009 and 2010 it is estimated that the population of the city grew by 2,900 or just under 1% to 315,700. Population projections based on 2008 made by the Office for National Statistics predict that, if the recent strong upward trends were to continue at their current rate, Coventry would have 368,700 residents in 2033. In particular, early years numbers are rising very rapidly because of increasing births and because families with young children have been moving into the City. In addition to this, a number of housing projects are underway that will directly impact on the numbers of school places required. A list of potential housing projects is listed in Appendix 1.

The City Council has a statutory duty under Section 14 of the 1996 Education Act to provide sufficient school places for all pupils who require them.

To meet this rising pressure on school places a total of 615 additional places across 28 schools have already been created since 2008. These include an additional 120 planned expansion places that were made available for September 2012 across 5 schools. Despite this work, it is noted that there is continued pressure particularly in the areas to the north and east of the City Centre, in areas with a high density of housing and served by a number of schools operating on constrained sites.

The latest set of data produced for the Department of Education's (DFE) 2012 School Capacity Collection (SCAP) indicates that considerable pressure on reception places will continue over the coming years. Forecasts indicate that the number of reception pupils are expected to peak in 2014/15 at approximately 4,500 compared with a current Published Admission Number (PAN) of 4,380. Beyond 2014/15 reception numbers are expected to 'level out' at approximately 4,470 per annum. A further 345 permanent reception pupil places will therefore be needed by September 2014 (this allows for a 5% planning margin to enable a reasonable degree of parental preference to be exercised). This is the equivalent a further 12 one form entry (FE) schools. Current City Council policy is to extend existing primary schools.

Not all of the Early Years children recorded by the Primary Care Trust (PCT) require a school place in Coventry maintained primary schools. In recent years those applying for a Coventry primary school place have equated to between 92 and 95% of the PCT Early Years numbers.

This process is consulting on the **principle of expanding** some of the schools listed in Table 1. This may be achieved through a number of ways, including; utilising existing accommodation, phasing the expansion over a number of years, temporary modular units or building permanent extensions or new blocks on the school sites. Not all of the schools will be expanded; there will be options available within each planning area and consideration will be taken of the results of this consultation before any final decisions are made.

The schools identified for possible expansion are therefore as follows (by Planning Area as shown at Appendix 2):

Table 1: Options for Primary School Expansion by Planning Area

School	Planning area	Existing PAN*	Additional reception places	New PAN*	Comments
Broad Heath	1B	60	30	90	Temp arrangement for 2012
Frederick Bird	1C	90	30	120	Temp arrangement for 2012
Little Heath	2A	30	30	60	
Moat House	2B	45	15	60	Temp arrangement for 2012
Potters Green	2B	60	30	90	
Wyken Croft**	2B	90	30	120	
Aldermoor Farm	3	60	30	90	
Clifford Bridge	3	30	30	60	Temp arrangement for 2012
Corpus Christi	3	30	30	60	
Ernesford Grange	3	60	30	90	Temp arrangement for 2012
Pearl Hyde	3	45	15	60	
Sowe Valley	3	30	30	60	
Walsgrave CE	3	60	30	90	
Whitley Abbey	4	30	30	60	
Mount Nod	8	45	15	60	
Park Hill	8	45	15	60	
St Christopher	9A	60	30	90	
Coundon	9B	60	30	90	
Hollyfast	9B	60	30	90	
Keresley Grange	9B	45	15	60	
TOTALS		1,035	525	1,560	

*PAN – Published Admission Numbers

** Wyken Croft proposed to be rebuilt under Coventry's Priority Schools Building Programme with a PAN of 120.

Five of the schools proposed for permanent expansion currently have temporary arrangements in place to allow them to have accepted additional reception pupils for 2012 only.

Only 345 of the potential 525 additional reception places identified in Table 1 are required. This will be sufficient for future reception cohorts and also include a 5% planning margin.

1.2. Growth in Early Years Numbers

Between January 2008 and January 2012, the total number of Early Years pupils (4 age groups, 0-1, 1-2, 2-3 and 3-4 year olds) increased from 16,549 to 18,726, an increase of 2,177 (13%). Table 2 shows the growth in the numbers of Early Years children since January 2008.

Table 2: Early Years Children, by Age, January 2008 to January 2012

Year	Age in Years in Academic Year 2011/12				Total 0 to 4
	0 to 1	1 to 2	2 to 3	3 to 4	
January 2008	4287	4177	4017	4068	16549
January 2009	4597	4400	4205	4054	17256
January 2010	4476	4669	4391	4205	17741
January 2011	4770	4494	4659	4384	18307
January 2012	4712	4830	4538	4646	18726
<i>Year of Entry for Jan. 2012 Early Years age cohorts (September)</i>	2015	2014	2013	2012	

Source: Coventry Primary Care Trust (number children living in Coventry registered with a Coventry GP)

The January 2012 figures show an overall increasing trend in the numbers of Early Years children from 3-4 years to 0-1 years. This indicates that the number of reception year pupils will continue to rise at least until 2014/15.

1.3 Additional Reception Class Places Required for September 2014

Table 3 below compares the number of pupils with the PAN for the period 2010 – 2012.

Table 3: Reception Class Capacity and Pupil Numbers: numbers September 2010 to September 2015.

Year	Capacity of Reception	Pupils in Reception	Surplus Places
September 2010	4,080	3,881 ¹	199
September 2011	4,290	4,061 ¹	229
September 2012	4,515 ³	4,326 ²	189
September 2013	4,380	4,219 ²	161
September 2014	4,380	4,512 ²	-132
September 2015	4,380	4,476 ²	-96
September 2016	4,380	4,472 ²	-92

NOTES:

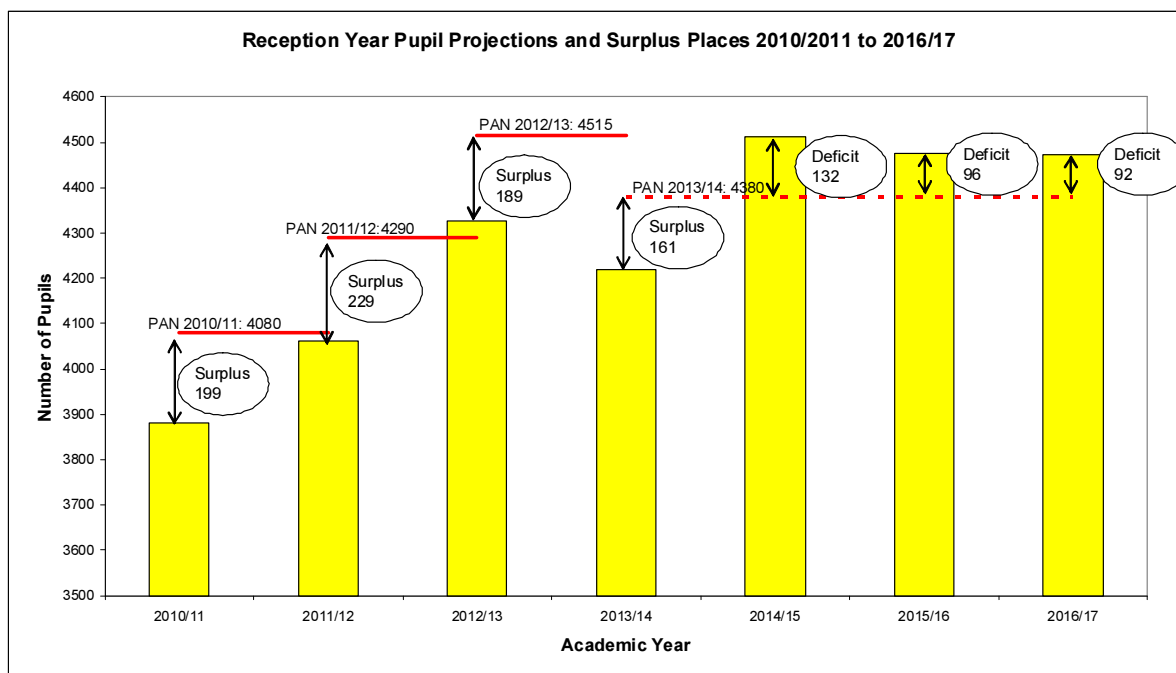
¹ Actual Numbers from January School Census

² Forecast Numbers

³ Includes 135 temporary places for September 2012 ONLY

Reception Pupil Numbers and Reception Places 2008/09 to 2012/13.

Table 4: Level of surplus places on a year by year basis for reception pupils.



2. Distribution of School Places and Schools that have already expanded

Primary Planning Areas and Pressure for Additional Places

The pressure on existing school places is not evenly distributed across the City.

The City's 85 primary schools are grouped in thirteen planning review areas. The planning areas are based broadly on primary catchment areas and the divisions caused by major roads and railways. The planning areas are shown in Appendix 2.

To ensure viability of schools the minimum size for a primary school in Coventry is one form of entry or 30 pupils per year.

The greatest pressure for reception class places are in primary planning areas 1A, 1B, 1C, 2A, 2B, 2C, 3, 4, 8 and 9B. Schools in some of these areas have already been or are being extended for September 2008, 2009, 2010, 2011 and 2012 but the numbers of children in these areas are increasing further and additional places will be necessary (refer to Table 5). The majority of schools in these areas are already at maximum capacity because of limited site size and infrastructure.

Table 5: Pupils by Planning Area, 2014

Planning Area		PAN 2012	PAN 2014	Year R 2014	Deficit (-) or Unfilled Places 2014
1A	North	270	270	281	-11
1B	North Central	420	390	425	-35
1C	Central	435	405	515	-110
2A	North East (West)	480	480	440	40
2B	North East (East)	435	420	424	-4
2C	East Central	120	120	145	-25
3	East	675	615	625	-10
4	South East	150	150	158	-8
5&6	South	375	375	332	43
7	South West	75	75	65	10
8	West	345	345	373	-28
9A	West Central & North West (West)	420	420	401	19
9B	North West (East)	315	315	328	-13
Grand Total		4515	4380	4512	-132

3. Proposals for Increasing Primary School Places for 2014.

Proposals to Provide potentially an additional 345 Reception Class Places for September 2014.

All the proposals to increase the planned admission numbers relate only to the year of entry, that is the reception class.

This new admission number will remain with that cohort of children throughout the school. It will also be the new admission number for annual admissions into the reception year group for future years.

Planned admission numbers in pre-existing older year groups will remain unchanged.

Summary Table of Options to Increase Reception Class Places for 2014 by Planning Area

School	Planning area	Existing PAN*	Additional reception places	New PAN*	Comments
Broad Heath	1B	60	30	90	Temp arrangement for 2012
Frederick Bird	1C	90	30	120	Temp arrangement for 2012
Little Heath	2A	30	30	60	
Moat House	2B	45	15	60	Temp arrangement for 2012
Potters Green	2B	60	30	90	
Wyken Croft**	2B	90	30	120	
Aldermoor Farm	3	60	30	90	
Clifford Bridge	3	30	30	60	Temp arrangement for 2012
Corpus Christi	3	30	30	60	
Ernesford Grange	3	60	30	90	Temp arrangement for 2012
Pearl Hyde	3	45	15	60	
Sowe Valley	3	30	30	60	
Walsgrave CE	3	60	30	90	
Whitley Abbey	4	30	30	60	
Mount Nod	8	45	15	60	
Park Hill	8	45	15	60	
St Christopher	9A	60	30	90	
Coundon	9B	60	30	90	
Hollyfast	9B	60	30	90	
Keresley Grange	9B	45	15	60	
TOTALS		1,035	525	1,560	

*PAN – Published Admission Numbers

** Wyken Croft proposed to be rebuilt under Coventry's Priority Schools Building Programme with a PAN of 120.

Refer to appendix 4 for a map showing the location of schools that are proposed for increases in September 2014.

PROPOSALS BY PLANNING AREA

Planning Area 1B: Proposal to Provide an additional 30 Places

Broad Heath Primary School

The proposal is to increase the admission number for the reception class from 60 to 90 from September 2014 which would provide an additional 30 places per year.

Temporary arrangements are in place (for September 2012) to increase the admission number for Reception classes by 30 places.

Subject to the outcome of this consultation the intention would be to provide a permanent extension to the existing buildings that were completed in September 2009 for September 2014. In order to accommodate the additional 30 pupils accepted as part of the intake into Reception in 2012, a permanent classroom will be provided for September 2013 to allow the school to facilitate the 2012 Reception intake at 90 moving through to Year 1 in 2013.

Subject to this consultation, a design team will be appointed in the 2012 autumn term to work with the school and local community to design the new extension with a view to building work commencing in the autumn term 2013 ready for the additional reception class pupils to be admitted from September 2014.

Planning Area 1C: Proposal to Provide an additional 30 Places

Frederick Bird Primary School

The proposal is to increase the admission number for the reception class from 90 to 120 from September 2014 which would provide an additional 30 places per year.

The school currently provides 90 places per year group. For September 2012 admissions ONLY it was agreed to allocate up to an additional 30 reception places at the school in order to meet local demand.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Subject to the outcome of this consultation, a design team would be appointed at in the 2012 autumn term to work with the school and local community to design the new extension with a view to building work commencing in the autumn term of 2013 ready for the additional reception class pupils to be admitted from September 2014

Planning Area 2A: Proposal to Provide an additional 30 Places

Little Heath Primary School

The proposal is to increase the admission number for the reception class from 30 to 60 for September 2014 which would provide an additional 30 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Planning Area 2B: Proposal to Provide an additional 75 Places

Moat House Primary School

The proposal is to increase the admission number for the reception class from 45 to 60 which would provide an additional 15 places per year.

The school currently provides 45 places per year group and a 26 place nursery class. The site also houses a Children's Centre. Moat House School and Castlewood Broad Spectrum SEN Primary School share a car park and some ancillary areas.

Subject to the outcome of this consultation, the intention would be to remodel the existing building to accommodate the additional pupils, possibly by utilising the accommodation originally funded by the New Deal for Communities to accommodate the additional 15 pupils per year.

For September 2012 admissions ONLY it was agreed to allocate up to an additional 15 reception places at the school in order to meet local demand.

Wyken Croft Primary School

Wyken Croft Primary School was built in the early 1950's, is therefore approaching the end of its life and is in urgent need of being replaced.

The school currently provides 90 places per year group. Subject to this consultation and the concurrent consultation on increasing the maximum size of primary schools in the city from 3FE to 4FE, it is proposed to increase the intake to 120 places per year group.

Funding has already been secured as part of Coventry Priority Schools Rebuilding Programme funded directly through the Government to replace the school by 2014 / 2015.

Potters Green Primary School

The proposal is to increase the admission number for the reception class from 60 to 90 which would provide an additional 30 places per year.

The school currently provides 60 places per year group and a 26 place nursery class.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Planning Area 3: Proposal to Provide an additional 195 Places

Aldermoor Farm

The proposal is to increase the admission number for the reception class from 60 to 90 for September 2014 which would provide an additional 30 places per year.

The school currently provides 60 places per year group and a 26 place nursery class.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Clifford Bridge Primary School

The proposal is to increase the admission number for the reception class from 30 to 60 for September 2014 which would provide an additional 30 places per year.

Subject to the outcome of this consultation the intention would be to both utilise the existing school buildings with some minor modifications to accommodate the additional pupils and potentially provide some purpose built accommodation as an extension to the school building. A design team would be appointed in 2012 autumn term to work with the school and local community to design the new extension with a view to building work commencing in the autumn term of 2013 ready for the additional reception class pupils to be admitted from September 2014

For September 2012 admissions ONLY it was agreed to allocate up to an additional 30 reception places at the school in order to meet local demand.

Corpus Christi Catholic Voluntary Aided Primary School

The proposal is to increase the admission number for the reception class from 30 to 60 for September 2014 which would provide an additional 30 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Ernesford Grange Primary School

The proposal is to increase the admission number for the reception class from 60 to 90 from September 2014 which would provide an additional 30 places per year.

In 2008, the school underwent internal remodelling to provide an additional 15 places per year and removed the half for of entry going from 45 places per year to 60 places per year.

For September 2012 admissions ONLY it was agreed to allocate up to an additional 30 reception places at the school in order to meet local demand.

Subject to the outcome of this consultation the intention would be to provide a permanent extension to the existing buildings for September 2014. In order to accommodate the additional 30 pupils accepted as part of the intake into Reception in 2012, a permanent classroom will be provided for September 2013 to allow the school to facilitate the 2012 Reception intake at 90 moving through to Year 1 in 2013.

A design team will be appointed in 2012 autumn term to work with the school and local community to design the new extension with a view to building work commencing in the autumn term 2013 ready for the additional reception class pupils to be admitted from September 2014.

Pearl Hyde Primary School

The school provides for 45 pupils per year group and the proposal would be to increase the number to 60 places per year, thereby eliminating the half form of entry and creating an additional 15 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Sowe Valley Primary School

The proposal is to increase the admission number for the reception class from 30 to 60 for September 2014 which would provide an additional 30 places per year.

The school currently provides 30 places per year group.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Walsgrave CE Primary School

The school provides for 60 pupils per year group and the proposal would be to increase the number to 90 places per year creating an additional 30 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school.

Planning Area 4: Proposals to Provide an additional 30 Places

Whitley Abbey Primary School

The proposal is to increase the admission number for the reception class from 30 to 60 for September 2014 which would provide an additional 30 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school. The school shares the site with Alice Stevens Special School which is proposed to be co-located as a new SEN Broad Spectrum School with Ernesford Grange School and Community College in 2014/15 as part of Coventry's Priority Schools Building Programme.

Planning Area 8: Proposals to Provide an additional 30 Places

Mount Nod Primary School

The school currently provides for 45 pupils per year group and the proposal would be to increase the number to 60 places per year, thereby eliminating the half form of entry and creating an additional 15 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school.

Park Hill Primary School

The school currently provides for 45 pupils per year group and the proposal would be to increase the number to 60 places per year, thereby eliminating the half form of entry and creating an additional 15 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Planning Area 9A: Proposals to Provide an additional 30 Places

St Christopher Primary School

The proposal is to increase the admission number for the reception class from 60 to 90 for September 2014 which would provide an additional 30 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school.

Planning Area 9B: Proposals to Provide an additional 75 Places

Coundon Primary School Primary School

The proposal is to increase the admission number for the reception class from 60 to 90 for September 2014 which would provide an additional 30 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Hollyfast Primary School

The proposal is to increase the admission number for the reception class from 60 to 90 for September 2014 which would provide an additional 30 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

Keresley Grange Primary School

The school provides for 45 pupils per year group and the proposal would be to increase the number to 60 places per year, thereby eliminating the half form of entry and creating an additional 15 places per year.

Subject to the outcome of this consultation, the intention would be to provide a solution to this site which may include remodelling of the existing building or providing modular or a traditionally built extension to the school

4. Capital Funding

The cost of providing an additional 12FE (345 places) is estimated at approximately £35million based upon recently completed extension projects.

Coventry would expect the Department for Education (DfE) to allocate further capital grant in the future but the level of that funding is not yet known and remains subject to the outcome of the James Review. This was launched by Government and will deliver recommendations on how to allocate capital funding for education. Until the outcome of this is known, we are only able to budget on a year by year basis.

The priority for the use of future capital funding will be the provision of sufficient school places to ensure that all of Coventry's children can be offered a school place. It is the Council's statutory duty to provide school places for all of Coventry's children.

5. Varying Determined Admission Arrangements for September 2013

5.1 Under Section 14 of the 1996 Education Act, the City Council has a statutory responsibility to provide sufficient places for pupils in the city. The position for September 2012 admissions was extremely tight. As a result, a number of additional 'emergency' reception places were established for September 2012 because the demand for places was likely to exceed supply in certain parts of the city:

Broad Heath Primary from 2FE to 3FE (+30 Places)
Clifford Bridge Primary from 1FE to 2FE (+30 places)
Ernesford Grange Primary from 2FE to 3FE (+30 Places)
Moat House Primary from 1.5FE to 2FE (+15 places)
Frederick Bird Primary from 3FE to 4FE (+30 places)

5.2 Legally with such short notice we can only make a temporary change that is for September 2012 only. This has been confirmed by the Office of the Schools Adjudicator. To increase the size of these 5 schools on a permanent basis will require formal consultation and Cabinet approval.

5.3 In the interim it will be necessary to vary the admission numbers of these 5 schools for September 2013 as these have already been determined by the City Council. **Your views on extending the temporary admission arrangements agreed for September 2012 to September 2013 are therefore also sought.**

6. Next Steps

6.1. Consultation

Consultation is taking place from 15th October 2012 to 16th November 2012 and copies of this consultation document will be available for reference from all primary schools, all public libraries and on the City Council's web site. In addition the following people will be consulted:

At the schools subject to the proposals.

The governing body, teachers and other staff, families of children at those schools,

At any other schools that may be affected by the proposals.

The governing body, teachers and other staff, families of children at those schools

Others

- Trade unions who represent staff
- Appropriate diocesan authorities or the relevant faith group where proposals are likely to affect a school which has a particular religious character
- Ward councillors and MP's whose constituencies include the schools or whose constituents are likely to be affected by the proposals
- Early Years Strategic Partnership
- Any other local authorities possibly affected by the proposals,
- Those who benefit from a contractual arrangement giving them use of the premises and such other persons as appear to be appropriate.

6.2. Consultation Meetings

In addition to receiving this consultation document, meetings have been arranged with parents, staff and governors of the schools where changes for 2014 Admission Numbers are proposed. The dates of these meetings are given in section 6.

The consultation period ends on 16th November 2012

6.3. Response to Consultation

The views of parents/carers, school staff, governors, community organisations, professional associations and any other interested parties will be reported to the City Council's Cabinet.

6.4. Statutory Notices

Statutory Notices are required for a proposed enlargement of the premises of a school which would increase the physical capacity of the school by:-

- a) more than 30 pupils; and
- b) by 25% or 200 pupils (whichever is the lesser).

The proposals that the Council's Cabinet decides to implement will become the subject of 'Statutory Notices' which will be published in the local press. Anyone who wishes to object to, or comment on, any of these proposals may register their views within four weeks of the Statutory Notice being published.

The published proposals, and any comments submitted in response to them will be considered by the Cabinet Advisory Committee. The Council's Cabinet will make the decision taking into account any comments from the Advisory Committee.

The governing body of a community school that is proposed for expansion may appeal to the Local Authority within 4 weeks of the Local Authority's decision. On receipt of an appeal the Local Authority must then send the proposals, and the comments and objections received, to the Office of the Schools Adjudicator within one week of the receipt of the appeal.

If you require further information about this document or the consultation process please contact:

Ashley Simpson
Capital Programme and Strategic Planning Manager
Children, Learning and Young People's Directorate
Civic Centre 1
Coventry City Council
New Council Offices
Earl Street
Coventry CV1 5RS

Timetable for Consultation and Decision Meetings for September 2014 proposals

Schedule 2012	Activity
09 October 2012	Report to Cabinet to consider proposals and approve consultation
15 October 2012 to 16 November 2012	Consultation - 4 weeks (including an allowance for Half Term)
DATES & TIMES	<p>Consultation meetings with staff, governors and parents in the schools with proposed changes to Admission Numbers:</p> <p>Consultation with trade unions: Trade Union Strategic Group</p>
16 th November 2012	End of consultation period
11 th December 2012	Report to Cabinet on the outcome of the consultation.
3 rd January 2013	Publish Statutory Notices
3 rd January – 31 st January 2013	Representation period – 4 weeks
31 st January 2013	End of period to register objections / support
To be arranged February 2013	Cabinet Advisory Committee for School Organisation Proposals: considers any objections made in response to the Statutory Notices
5 th March 2013	Report to Cabinet
To be arranged To end March 2013	4 week period for Governing Bodies to appeal to Local Authority
To be arranged April 2013	Send proposals to Schools Adjudicator

APPENDIX 1**List of potential housing projects 2012 to 2017**

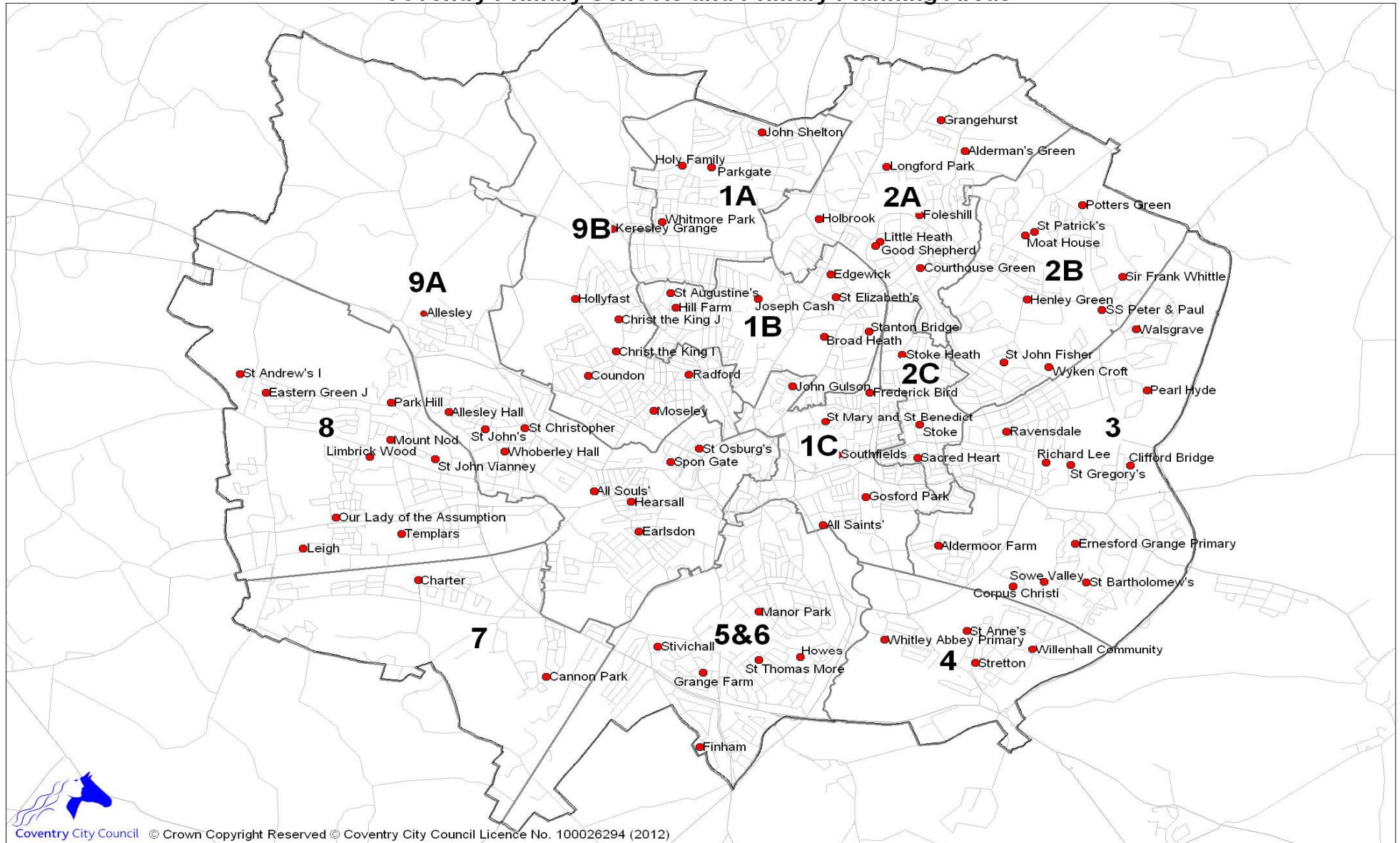
Name	Total Capacity of Site	Complete	Outstanding	Time Frame
Peugeot Site	1168	441	727	5 years
Banner Lane	1065	635	430	5 years
New Century Park Marconi	381		381	5 years
Former Jaguar site, Browns Lane	174	31	143	5 years
Paragon Site	450		450	5 years
Acetate	400		400	5 to 10 years
Canley Regeneration	701		701	10 years
Wood End and Bell Green NDC Areas	2383	154	2229	10 to 20 years

Note:

These figures are projected and are based on current applications to Coventry City Council's Planning Team at the time of writing (Autumn 2012).

Appendix 2

Coventry Primary Schools and Primary Planning Areas



Consultation Questionnaire

PROPOSAL TO INCREASE PRIMARY SCHOOL ADMISSION NUMBERS FOR SEPTEMBER 2014

You are invited to give your views on the proposals contained within this document to ensure the Local Authority is able to provide adequate school places in primary schools in Coventry. A summary of all responses will be provided to the Cabinet during December 2012.

This questionnaire can also be completed online at www.coventry.gov.uk

Please complete and return by 16 November 2012 to:

Ashley Simpson
 Coventry City Council
 Strategic Planning
 Civic Centre 1, Rm 130
 Earl Street
 Coventry CV1 5RS

Or email to: educationplanning@coventry.gov.uk

Primary School Places Consultation Questionnaire

In what capacity are you responding (please tick one)			
As an Individual:	<input type="checkbox"/>	On behalf of an Organisation:	<input type="checkbox"/>
Name:		Organisation Name:	
Relationship with the School(s) and/or Organisation			
Name of School:			
<i>Individual</i>		<i>Organisation</i>	
Teacher:	<input type="checkbox"/>	Head of Service:	<input type="checkbox"/>
Governor:	<input type="checkbox"/>	Staff:	<input type="checkbox"/>
Parent/ Guardian:	<input type="checkbox"/>	Trade Union:	<input type="checkbox"/>
Other Employee:	<input type="checkbox"/>	Other: (please specify)	
Member of Public:	<input type="checkbox"/>		
Other: (please specify)			

PART A: RESPONSE TO PROPOSALS AS A WHOLE

If you are unable to respond to the primary proposals as a whole but wish to comment on individual parts of it, please answer Part B.

SUPPORT FOR PART A MEANS THAT YOU SUPPORT THE PROPOSALS FOR ALL SCHOOLS IN THIS CONSULTATION DOCUMENT.

If you support Part A there is NO NEED to answer Part B, but if you wish to comment on individual parts of it, please answer Part B.

Please indicate (X) whether you support the whole of the proposals

SUPPORT

DO NOT SUPPORT

NO STRONG VIEW

If you have any additional information/comments please use the box below.

Additional comments:

Please continue to Part B on the next page if necessary.

PART B: INDIVIDUAL SCHOOL PROPOSALS

All the proposals to increase the planned admission numbers relate only to the year of entry, that is the reception class.

This new admission number will remain with that cohort of children throughout the school. It will also be the new admission number for annual admissions into the reception year group for future years.

Planned admission numbers in pre-existing older year groups will remain unchanged

PROPOSALS FOR INCREASING PRIMARY SCHOOL PLACES FOR 2014

Please indicate (X) in the non-shaded columns whether you support the proposals to increase the admission number of pupils at the schools in the table below:

School	Planning area	Existing PAN*	Proposed PAN*	SUPPORT	DO NOT SUPPORT	NO STRONG VIEW
Broad Heath	1B	60	90			
Frederick Bird	1C	90	120			
Little Heath	2A	30	60			
Moat House	2B	45	60			
Potters Green	2B	60	90			
Wyken Croft**	2B	90	120			
Aldermoor Farm	3	60	90			
Clifford Bridge	3	30	60			
Corpus Christi	3	30	60			
Ernesford Grange	3	60	90			
Pearl Hyde	3	45	60			
Sowe Valley	3	30	60			
Walsgrave CE	3	60	90			
Whitley Abbey	4	30	60			
Mount Nod	8	45	60			
Park Hill	8	45	60			
St Christopher	9A	60	90			
Coundon	9B	60	90			
Hollyfast	9B	60	90			
Keresley Grange	9B	45	60			

If you have any additional information/comments please use the box below.

Additional comments:

PART C: VARIATION OF SEPTEMBER 2013 ADMISSION ARRANGEMENTS

Please indicate (X) whether you support the proposed reception PAN variations for September 2013 in respect of the following schools:

Broad Heath Primary from 2FE to 3FE (+30 Places)
Clifford Bridge Primary from 1FE to 2FE (+30 places)
Ernesford Grange Primary from 2FE to 3FE (+30 Places)
Moat House Primary from 1.5FE to 2FE (+15 places)
Frederick Bird Primary from 3FE to 4FE (+30 places)

SUPPORT

DO NOT SUPPORT

NO STRONG VIEW

If you have any additional information/comments please use the box below.

Additional comments:

Thank you for taking part in this consultation.



Coventry City Council

Briefing note

To: **Scrutiny Co-ordination Committee**

7th November 2012

Subject: Section 106 Agreements and Community Infrastructure Levy

1 Purpose of the Note

1.1 The purpose of this briefing note is:

- a) To provide members of Scrutiny Co-ordination Committee with an overview of the Section 106 and Community Infrastructure Levy (CIL) process
- b) To provide members of Scrutiny Co-ordination Committee with an update of the Section 106 funding position
- c) To provide an overview of the effects of changing national regulations around Section 106 contributions and CIL.

2 Recommendations

- 2.1 Members of the Scrutiny Co-ordination Committee are asked to note the existing Section 106 database and the provisions secured from development throughout the City.
- 2.2 Members of the Scrutiny Co-ordination Committee are also asked to endorse the continued research by Council Officers into the viability of a Community Infrastructure Levy for Coventry.

3 Information/Background

3.1 Section 106 Agreements

Section 106 of the Town and Country Planning Act 1990(as amended) provides the main legal basis for planning obligations. A planning agreement is a legally binding document between a developer and a Local Planning Authority (LPA) and links directly to the relevant planning permission. They are a result of negotiations between two parties and take into account development viability. They may be used for a wide range of purposes such as transport, affordable housing, highway works, education or other communal infrastructure facilities and services.

3.2 Such agreements can:

- a) Secure matters that cannot reasonably be secured through planning condition, and in the view of the LPA are essential if developments are to be allowed to proceed;
- b) Require developers to carry out specified obligations when implementing planning permissions;
- c) Prescribe the nature of the development;
- d) Secure a contribution to mitigate the loss or damage caused by a development; and
- e) Specify that the developers provide what is needed either directly or pay a sum to the LPA. If a financial contribution is made then the LPA can either provide the facility itself or pass the sum to another infrastructure provider to make the necessary provisions.

- 3.3 The financial burden of planning obligations is covered by either a reduction in developers profit or more usually is fully reflected in the price the landowner gets for the land. Planning obligations are also registered local land charges and successors in title can be obliged as the original party to the outcomes of the negotiations.
- 3.4 In order to be legally secured there are 3 tests that must be adhered to. These were set out in the 2010 CIL regulations (as amended)¹ and are as follows:
- I. Necessary to make the development acceptable in planning terms;
 - II. Directly related to the development; and
 - III. Fairly and reasonably related in scale and kind to the development.
- 3.5 The current policy framework for the consideration of planning obligations is OS10 of the Coventry Development Plan. The new Core Strategy proposes to replace this policy with Policy IM1. Both policies can be read at Appendix 1.
- 3.6 The recent economic climate has increased the risks associated with Section 106 agreements, and their potential for change. In circumstances where a development commences on site and unforeseen costs arise, it is common for a developer to renegotiate the conditions of the agreement either to reduce the contributions or more often to spread them over longer time periods. It has also become increasingly common for developers to seek renegotiation of contributions where land was purchased prior to the recession and has subsequently lost significant value. This is also impacted by the loss in potential sales revenue and as a result development can become unviable. Such practices have recently been promoted by the government with a view to increasing house building. This is discussed further below.
- 3.7 The time involved in securing contributions can often be lengthy. A large development can take up to 10 years to be completed and therefore as the release of funding is often dependent on development commencing and then related to triggers being met (e.g. on occupation of X No of dwellings), there can be no certainty as to when funding will come forward. In light of this, contributions are generally index linked, meaning they increase in line with inflation or other appropriate measure. It is also important to note that the granting of planning permission (that includes a Section 106 agreement) does not guarantee the development will ever happen or subsequently the agreed payments be received.

3.8 **The Section 106 Database**

Officers have brought together all the information relating to all Section 106's negotiated since 2004, with a view to having a transparent and publicly accessible database. This shows a clear audit trail from the time the agreement is signed, to how the funds have been spent and what is available or committed. This database has been live the Council's website since 2011 and can be viewed at:

http://www.coventry.gov.uk/downloads/download/1151/section_106_spreadsheets

The database identifies all agreements by Ward, and includes:

- Planning reference number;
- Site addresses;
- Amount negotiated;
- What the triggers are for payment;
- When the contribution has been paid;
- What it has been spent/committed to; and
- Any outstanding amounts.

¹ The Community Infrastructure Levy Regulations came into force on the 6th April 2010. These were amended as of April 6th 2011.

- 3.9 The database is updated by Planning and Finance Officers. However, in essence once the money has been received and the relevant department notified that the money is there it is then for the relevant department to make sure that the money is spent in accordance with the terms of the S106 agreement and for finance to update the database accordingly.
- 3.10 Since 2004 a total of £6.95m of section 106 monies has been either spent or remains committed to specific schemes. Appendix 2 identifies these funds on ward basis and by type of contribution. In addition £2.79m remains outstanding, although this is broadly committed to highway improvements required by the residential development at Banner Lane. Approximately half the funds that have been spent, or remain committed have been associated with either education or play area developments. The other half has comprised contributions to areas such as highways, open space maintenance or environmental improvements.
- 3.11 Appendix 3 identifies a number of specific pieces of infrastructure that have been developed through section 106 contributions.

4 Community Infrastructure Levy (CIL)

- 4.1 The Community Infrastructure Levy (CIL) is a charge that local authorities can choose to make on new developments in their area. The development of a CIL for Coventry has previously been acknowledged by Council as part of the approved Local Development Scheme (LDS). The levy can be used to help pay for the infrastructure required to support new development. This includes development that does not require planning permission. The levy should not be used to remedy pre-existing deficiencies unless the new development makes the deficiency more severe.
- 4.2 Although it is not mandatory, the levy is considered to be more transparent and straight forward than using planning obligations and is encouraged by the government. In order to charge a CIL, the Council will need to develop and adopt a CIL charging schedule. This will be subject to periods of consultation and independent examination. As part of the charging schedule the authority should set out what items it intends to fund through the levy. Only items identified on the charging schedule can be funded by CIL. By introducing CIL however it does not completely remove the use of section 106 agreements. These will continue to secure affordable housing contributions and site specific infrastructure that mitigates the specific impacts of a development. The Council are currently undertaking preliminary analysis of potential CIL charging levels and compiling the necessary schedule of infrastructure. This work is being jointly undertaken by the Councils Planning and Property departments to ensure the evidence base is developed in a robust and credible way. It will also ensure the CIL would not prove to be a disincentive to development and represents a viable opportunity within different parts of Coventry.
- 4.3 As both CIL and Section 106 contributions are intended to sit side by side authorities must be careful not to double charge developers for the same item of infrastructure through the levy and planning obligations. From April 2014 however Section 106 agreements are being restricted in terms of 'pooled contributions'. After this date contributions from no more than 5 schemes can be used to fund any single piece of infrastructure that could be funded by CIL. The provision of a new school or the construction of a strategic highway project are prime examples. The CIL does retain the opportunity however to provide infrastructure 'in kind' in that a school for example could be delivered directly by the developer instead of a financial contribution. It differs from Section 106 contributions though, in that it is not restricted by location and proximity to the funding development.

- 4.4 The CIL regulations state that CIL can be charged on all forms of development, not just housing, and that CIL should be charged on net additional floor space, on a £ per sq.m basis. The levy is intended to work alongside other funding streams to deliver infrastructure and is to be index linked to ensure contributions reflect the time between when they are signed and when they are delivered. There is also flexibility to allow for different rates to be charged for different parts of the city and different types of development. The work being undertaken by the Council's Planning and Property departments is actively examining the relevant viability issues associated with different land uses and different parts of Coventry. The CIL is not charged on charitable developments or part of developments that are to be transferred to charitable organisations. This means that affordable housing is not required to pay CIL.
- 4.5 Once a CIL is operational payments can be made in instalments linked to phases of development. A total of 5% of CIL charges can also be retained by the Council to administer the process. If developers fail to make necessary payments there are extensive enforcement powers, including the ability to issue stop notices. In order to be transparent and accountable, the Council will be required to monitor and report annually on the collection and spending of their levy.

5 National Changes to Planning Obligations

- 5.1 With a view to kick-starting the housing market and the economic benefit associated with it, the government have made a number of changes and announcements to national policy and legislation relating to planning obligations. These changes can be summarised as follows:

5.2 The National Planning Policy Framework (NPPF)

Prior to the general election in 2010, the government published proposed changes to the national circular for planning obligations (Circular 5/05). This related directly to the approval of the CIL regulations in April 2010.

- 5.3 Following the publication of the NPPF (March 2012) and the updated CIL regulations (April 2011) however, Circular 5/05 has now been deleted and the intended changes abandoned. In its place paragraphs 203 – 206 of the NPPF now provide the national planning basis for planning obligations. This reaffirms the 3 principle tests for securing contributions from development. The appropriate section of the NPPF is replicated in Appendix 1 for information.
- 5.4 When it comes to setting planning obligations, the NPPF is clear that the scale of obligations should not threaten the viability or deliverability of a scheme. As such special consideration needs to be given to the setting of affordable housing thresholds and planning obligations through the plan making process.

5.5 Written Ministerial Statement – Housing and Growth

On the 6th September 2012 the government published a ministerial statement setting out its new proposals to boost housing and economic development. A key aspect of this statement centred on affordable housing. Firstly, with a view to increasing supply through additional funding and secondly by reconsidering the impacts on development viability. Appendix 1 includes the relevant extracts.

- 5.6 In the context of planning obligations however it is the second proposal that is of most relevance. The government estimate that there are approximately 75,000 new homes nationally that have stalled due to site viability. With a view to helping deliver these

dwellingings there will be new legislation issued early next year to allow developers to apply directly to the Planning Inspectorate to renegotiate the affordable housing element of section 106 agreements. The Planning Inspectorate would then assess how many affordable homes would need to be removed from the Section 106 agreement for the site to be viable. The Planning Inspectorate would then instigate a new Section 106 agreement for a three year period, with fewer affordable homes. If the scheme was not developed within this 3 year period the original Section 106 agreement would be re-instated.

- 5.7 Further to the original announcements made in September, the government presented the Growth and Infrastructure Bill to Parliament on the 18th October 2012. The proposals contained within the Bill largely reflect the proposals put forward in the September Statement and are expected to come into force early next year.
- 5.8 There is also scheduled to be a review of the different local and national standards identified for planning obligations in order to remove confusion and uncertainty from the process.
- 5.9 From a local context the ability to renegotiate affordable housing contributions is unlikely to have significant implications. Many of the relevant schemes that were permitted prior to April 2010 have already been implemented and are under construction, so it is unlikely that they could be defined as “stalled” in the context of the government’s proposals². The major sites include Bannerbrook, Brown’s Lane, Brade Drive, The Wood End / Henley Green and Manor Farm regeneration, New Century Park and New Stoke Village (Former Peugeot site)³. The only site that may qualify in Coventry is at Beake Avenue, which at present would provide approximately 33 affordable dwellingings.

6 Appendices

Appendix 1 – Relevant Policy Extracts.

Appendix 2 – Secured and Available Section 106 Contributions by Ward.

Appendix 3 – Examples of Specific Infrastructure Delivered in Coventry through Planning Obligations.

Mark Andrews MRTPI
Planning Policy Officer, City Services and Development Directorate
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Mary Curtlin
Section 106 Officer, City Services and Development Directorate
02476 834940 mary.curtlin@coventry.gov.uk

² No definition of stalled is offered by the Ministerial Statement so this is not certain.

³ The affordable housing contributions at New Century Park and New Stoke Village are secured through planning condition as opposed to Section 106 agreement. Contributions as part of the Wood End / Henley Green and Manor Farm regeneration are secured through a development agreement so are also unlikely to be affected by these changes.

Appendix 1 – Relevant Policy Extracts

CDP Policy OS10

"Planning obligations and others forms of legal agreement will be used to further the Plan policies to ensure that development contributes to a regenerated, sustainable and high quality city and enable development to proceed which might otherwise be unacceptable."

Draft Core Strategy Policy IM 1: Developer Contributions for Infrastructure

"Community Infrastructure Levy charging and Planning Obligations will be used to further the Core Strategy policies and enable development to proceed that might otherwise not be viable and deliverable.

Negotiations will be based on the general principle that developers should ordinarily provide or fund additional or improved social, transport and other communal infrastructure, facilities and services in fair and reasonable proportion to the demands arising from the proposed development.

Full details will be expressly detailed in the Council's Community Infrastructure Levy charging schedule".

Extract from the National Planning Policy Framework: Planning conditions and obligations.

Para 203 Local planning authorities should consider whether otherwise unacceptable development could be made acceptable through the use of conditions or planning obligations. Planning obligations should only be used where it is not possible to address unacceptable impacts through a planning condition.

Para 204 Planning obligations should only be sought where they meet all of the following tests:

- necessary to make the development acceptable in planning terms;
- directly related to the development; and
- fairly and reasonably related in scale and kind to the development.

Para 205 Where obligations are being sought or revised, local planning authorities should take account of changes in market conditions over time and, wherever appropriate, be sufficiently flexible to prevent planned development being stalled.

Para 206 Planning conditions should only be imposed where they are necessary, relevant to planning and to the development to be permitted, enforceable, precise and reasonable in all other respects.

Extract from the Written Ministerial Statement – Housing and Growth - On the 6th September 2012

Affordable Housing Guarantees and tackling empty homes

The need for affordable housing remains high. We will therefore be extending the use of guarantees to cover borrowing needed to deliver more affordable homes. Building on the success of the Affordable Homes Programme, the Government will invite bids to provide up to an additional 15,000 affordable homes through the use of loan guarantees, asset management flexibilities and capital funding. We also intend to extend our successful refurbishment programme to bring an additional 5,000 existing empty homes back into use. In total we will invest another £300 million.

Reducing the cumulative burden of red tape

It is vital that the affordable housing element of Section 106 agreements negotiated during different economic conditions is not allowed to undermine the viability of sites and prevent any construction of new housing. This results in no development, no regeneration and no community benefits at all when agreements are no longer economically viable.

The Government estimates that up to 75,000 new homes are currently stalled due to site viability. S106 is an important tool to provide affordable housing and we welcome the flexible approach that many councils have already taken to renegotiating these agreements where necessary. The Government is also acting to get developers and councils around the table through its new mediation scheme. However, given the current imperative for growth, we need to do more.

The Government will now introduce legislation, to be effective in early 2013, which will allow any developer of sites which are unviable because of the number of affordable homes, to appeal with immediate effect. The Planning Inspectorate will be instructed to assess how many affordable homes would need to be removed from the Section 106 agreement for the site to be viable in current economic conditions. The Planning Inspectorate would then, as necessary, set aside the existing Section 106 agreement for a three year period, in favour of a new agreement with fewer affordable homes. We would encourage councils to take the opportunity before legislation comes into effect to seek negotiated solutions where possible.

Alongside this, the Government is also consulting on legislation that would allow developers to renegotiate non-viable Section 106 agreements entered into prior to April 2010.

There is concern that the array of local and national standards used in different parts the country is complex and counter-productive: confusing local residents, councillors and developers. I am announcing today a fundamental and urgent review led by Government working with interested parties to rationalise these standards. This review will result in a clear plan of action by next spring, including legislative approaches if a significant rationalisation cannot be agreed.

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Appendix 2 – Secured and Available Section 106 Contributions by Ward

Ward	Education	Play Space	Other		Total	
	Spent and Committed 2004-12	Spent and Committed 2004-12	Spent and Committed 2004-12	Available	Spent and Committed 2004-12	Available
Bablake	£594,218	£217,000	£316,536	£0	£1,127,754	£0
Binley and Willenhall	£0	£10,731	£9,198	£0	£19,930	£0
Cheylesmore	£0	£60,500	£530,000	£0	£590,500	£0
Earlsdon	£0	£46,500	£35,000	£0	£81,500	£0
Foleshill	£0	£71,000	£73,950	£0	£144,950	£0
Henley	£0	£224,000	£269,248	£0	£493,248	£0
Holbrook	£138,264	£42,500	£254,708	£0	£435,472	£0
Longford	£0	£0	£8,500	£0	£8,500	£0
Lower Stoke	£180,000	£52,000	£798,000	£0	£1,030,000	£0
Radford	£0	£35,000	£5,000	£0	£40,000	£0
St Michaels	£74,479	£193,250	£816,350	£0	£1,084,079	£0
Sherbourne	£0	£74,500	£0	£0	£74,500	£0
Upper Stoke	£105,077	£165,500	£20,000	£0	£290,577	£0
Wainbody	£0	£11,000	£78,000	£0	£89,000	£0
Westwood	£276,874	£250,916	£310,666	£0	£838,456	£0
Whoberley	£0	£21,000	£12,000	£0	£33,000	£0
Woodlands	£298,978	£26,690	£3,195	£2,785,461	£328,863	£2,785,461
Wyken	£131,916	£10,754	£100,500	£0	£243,170	£0
Totals	£1,799,806	£1,512,842	£3,640,851	£2,785,461	£6,953,499	£2,785,461

Information is derived from the Section 106 database. This is available to view via the following web link:
http://www.coventry.gov.uk/downloads/download/1151/section_106_spreadsheets

Appendix 3 – Examples of Specific Infrastructure Delivered in Coventry through Planning Obligations

Scheme	Ward	Amount Spent or Committed	From which development(s) did funding originate
Extension to Allesley Primary - Capital Programme 2010-2013.	Bablake	£547,397.61	133 and 135 and land to rear of 105 –165 Browns Lane Former Jaguar Site Land Between Browns Lane & Coundon Wedge Drive
Enhancement of Coundon Park.	Bablake	£210,000	133 and 135 and land to rear of 105 –165 Browns Lane Land at Corner of Exhall Road and Bennetts Road
Rebuild Extension to Aldermoor Farm Gosford Park and school improvements to Ernseford Grange.	Lower Stoke	£180,000	Land between Humber Road and Aldermoor Lane Stoke
Enhancements to Manor Park Primary School to increase pupil places.	St. Michaels	£74,478.96	Land between Elm Bank Training Centre and BT Offices, Mile Lane
Enhancements to Frederick Bird Primary School to increase pupil places in 2012 - 2014.	Upper Stoke	£105,076.81	The Courthouse, 47 Blackberry Lane
Enhancements to Woodlands School.	Woodlands	£266,141.50	Land to the West of Banner Lane and South of Broad Lane
Enhancements to Clifford Bridge Primary School to increase pupil places.	Wyken	£131,915.69	Land to the rear of 65-73a Brinklow Road

Information is derived from the Section 106 database. This is available to view via the following web link:

http://www.coventry.gov.uk/downloads/download/1151/section_106_spreadsheets

REPORT BACK ON CONFERENCE/SEMINAR

REPORT TO: Scrutiny Co-ordination Committee 7th November 2011
 REPORT OF: Chris West, Director of Finance & Legal Services
 TITLE: Report Back From CIPFA Conference
 DATE: 3rd - 5th July 2012
 VENUE: Liverpool

1. Recommendation

The purpose of the report is to give feedback on the CIPFA Conference 2012 held on 3rd – 5th July 2012 in Liverpool. Attendance was approved at Cabinet on 17th April 2012 for Councillors Bains and Blundell and 2 senior officers from Financial and Legal Services Directorate to attend.

2. Background

The CIPFA Annual Conference is an opportunity to network with colleagues, exchange ideas and learn from others by an exciting programme of speakers from across the public services, practical workshops/sessions and a large exhibition where you can view the latest products and services.

Speakers at for the 2012 Conference included:
 Paul Mason, Economics Editor of BBC's Newsnight
 Matthew Taylor, Chief Executive, RSA
 Sir Bob Kerslake, Permanent Secretary, CLG
 Sir John Gieve, Former Deputy Governor of Bank of England
 Professor Michael Parkinson, Director, European Institute for Urban Affairs
 Paddy Ashdown, Former Leader of the Liberal Democrats

3. Cost of attending

	Costs Approved by Cabinet/Cabinet Member	Total of Actual Costs
Conference Fees	First delegate £695 3 further delegates at £400 Total £1895	£1895
Flights	£0	£0
Additional Travel Expenses	£280.00 (rail tickets)	£302.25 (rail tickets plus taxis)
Accommodation	£70 each Total £560	£360
Subsistence	£0	£0

4. Benefits

The annual CIPFA conference is the main event each year for senior Local Government Officers and Members to consider the key strategic issues affecting local government finance. This year's conference took place at a time of significant change for local authorities. Not only are the financial challenges unprecedented and set to get even harder, but the sheer volume of new policy initiatives and fundamental changes to the way in which local government finance works add to the challenge of navigating a way through these difficult times.

The first keynote speaker was Paul Mason who is the Economics Editor on the Newsnight programme. He set the national deficit reduction policy in the wider global economic context and assessed the national economy's prospects of recovery in the medium term.

Other keynote speeches which were particularly informative were delivered by Sir Bob Kerslake who provided an understanding of emerging government expectations and emphasised the need to transform public service organisations in the face of the significant challenges ahead. Sir John Gieve, former Deputy Governor of the Bank of England, analysed the long term prospects for the established western economies in light of the challenges posed by emerging tiger economies. Professor Michael Parkinson looked at the key role the public sector can play in economic development and supporting local economies by attracting inward investment.

In addition to the keynote addresses, there were also series of more operational workshops on subjects such as shared services, new funding models, pensions, tax opportunities and treasury management which offered practical insight into how these issues might enable local authorities to be better placed to respond to the difficult financial challenges they face.

Outside of the main conference activities, the opportunity to network and discuss current issues with peers and colleagues proved invaluable. In such an uncertain climate, the opportunity to discuss and understand the strategic financial planning assumptions which peers are making across the country is invaluable and has impacted directly on some of the financial assumptions that we have made at a local level in terms of our Medium Term Financial Strategy and our early work on the budget for 2013/14.

Perhaps the key theme which emerged from the conference was that a new response was needed to the financial and policy challenges that lie ahead. It was widely emphasised that the traditional response of looking for ever more efficiency savings would not address the scale of the pressures ahead. Instead local authorities needed to be looking at delivering services differently and considering different funding models to ensure sustainability in the longer term.

There was also something of a consensus in the view that stimulating economic growth was the only way in which the financial crisis would be addressed and that local authorities needed to play a key role in facilitating this locally. This learning from the conference has been instrumental in helping to shape the key strategic thinking at officer level as we develop plans for the medium term financial strategy, the new A Bolder Coventry Programme and a City Deal.

List of background papers

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Papers open to public inspection: None

Approved by Cabinet/Cabinet Member on: 17th April 2012

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Scrutiny Co-ordination Committee 7th November 2012

Work Programme 2012/13

For more details on items, please see pages 2 onwards

11th July 2012

- Outside bodies reports back
- Customer Management -Progress report on recommendations of Task and Finish Group
- Coventry Community Safety Partnership Annual Strategic Assessment
- Transformation Programme Partnership Progress Report

8th Aug 2012

- i-Cov post implementation review
- Household survey findings
- Population and Demography 2011 Census

12th Sep 2012

- Fuel Poverty
- Outside bodies progress
- Increasing Primary School Places

10th Oct 2012

- Heatline update on progress

7th Nov 2012

- Section 106 and Community Infrastructure Levy

12th Dec 2012

- Council Plan Six Month Performance Report
- Half-yearly report on Agency workers (to be monitored)
- Half-yearly report on Sickness absence (to be monitored)
- Benefits half-yearly progress report
- Medium Term Financial Strategy
- Transformation Programme Partnership Progress Report

23rd Jan 2013

- Business Services review
- Progress on recommendations from Task and Finish group on Services to Schools
- LEP – structure and reporting process
- Advice Services review

20th Feb 2013

- Electoral Registration Audit 2012 and changes to registration process

20th Mar 2013

- Outside Bodies - Charities

17th April 2013

Date to be identified

- Review of Communications Strategy
- Review of Bailiffs Policy

Information to be monitored

- Procurement Strategy progress report
- Half-yearly report on Agency workers
- Half-yearly report on Sickness absence
- Revenues and Benefits Performance
- Delegated Write-Offs 2011/12
- Council Tax Payment Date Change

If required meetings:

21st November 2012; 9th January 2013; 6th February 2013; 6th March 2013; 3rd April 2013.

Scrutiny Co-ordination Committee Work Programme 2012/13

Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
11th July 2012	Outside bodies reports back	Adrian West	Members appointed by the Council to outside bodies are responsible for reporting annually to the Committee on the work of the body. However, the Committee can decide each year which bodies it wishes to receive reports on and this report will offer options about this.	
	Customer Management - Progress report on recommendations of Task and Finish Group	Shokat Lal/ Kevin Malone	The Scrutiny Co-ordination Committee endorsed the recommendations of this Group, one of which was to ask for a further report in 6 months' time (June/July 2012).	Meeting of the SCRUCO on 20 th December, 2011
	Coventry Community Safety Partnership Annual Strategic Assessment	Mandie Watson/ Sara Roach	The Chair of Scrutiny Board 4 requested that Scrutiny Co-ordination Committee considered the Community Safety Partnership Annual Strategic Assessment, due to the wide ranging implications across different scrutiny boards.	Meeting of Scrutiny Board 4 on 28 th March 2012
	Transformation Programme Partnership Progress Report	Mike Coult	Scrutiny Co-ordination Committee oversees scrutiny engagement with the Council's Transformation Programme. The Board will receive regular reports on progress of both the whole programme and individual reviews in order to identify and co-ordinate any areas for further scrutiny work.	Discussions at previous meetings of the SCRUCO
8 th Aug 2012	i-Cov post implementation review	Bev Messinger/ Kevin Malone	The abc 12 month post implementation review to identify successes and lessons learned, also to identify where there have been savings and efficiencies made. Also to update the Board on recruitment to vacancies.	
	Household survey findings	Faye Nichols/ Jenni Venn	To review the key findings from the most recent household survey, and the census to identify any issues for the scrutiny work programme as appropriate.	Report to Cabinet Member
	Population and Demography 2011 Census	Faye Nichols/ Jenni Venn	To review the key findings from the most recent household survey, and the census to identify any issues for the scrutiny work programme as appropriate.	Briefing note

Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
12 th Sep 2012	Fuel Poverty	Michael Checkley	Following on from the presentation of the Climate Change Strategy the Board requested further information on what the city was doing to address fuel poverty and the associated consequences. Cabinet Member (Sustainability and Local Infrastructure) will also be receiving a report on this item.	Meeting 29/2/12
	Outside bodies progress	Gennie Holmes	To report back from the working group established at the meeting at the 11 th July meeting, to rationalise the criteria for receiving reports from Outside Bodies to Scrucoc	Meeting 11/7/12
	Increasing Primary School Places	Ashley Simpson	This item was considered by Cabinet on 14 th August 2012. The Chair attended the meeting and agreed that the decision was urgent and that Call-in should not apply. In accordance with paragraph 4.5.3.1 of the Council's Constitution, the report is presented to the Scrutiny Co-ordination Committee, it being responsible for the overall co-ordination of the overview and management of the Scrutiny function, to inform them of the reasons for urgency. This does not delay the implementation of the decision.	Cabinet 14/8/12
10 th Oct 2012	Headline update on progress	Andy Williams	The Board requested an update on progress on the implementation of the Headline project to monitor the risk register and ensure the project is progressing as required	SB4 Meeting 29/2/12
7 th Nov 2012	Section 106 and Community Infrastructure Levy	Mark Andrews	To look at the efficiency of the spend for S106 monies, including what has been spent, what hasn't yet been spent and whether the Council has had to return any. Also the changes through the introduction of the CIL and whether this will have an impact on income	Scrucoc first meeting 13/6/12
12 th Dec 2012	Council Plan Six Month Performance Report	Carol Dear	The half year performance report for 2012/12 which identified baseline performance information for a key set of headline indicators and looks at the progress that has been made during the first 6 months of this years plan	
	Half-yearly report on Agency workers (to be monitored)	Jane Crawley	A regular update on progress on reducing the reliance and therefore the spend on agency staff across the Council	Regular item

Scrutiny Co-ordination Committee Work Programme 2012/13

Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
	Half-yearly report on Sickness absence (to be monitored)	Jon Venn	A regular update on progress on reducing staff sickness across the Council	Regular item
	Benefits half-yearly progress report	Helen Harding	A regular update on progress on performance in the benefits service	
	Medium Term Financial Strategy	Paul Jennings	To set the Council's Medium term Financial Strategy	Forward planner
	Transformation Programme Partnership Progress Report	Adrian West/Carl Pearson	Scrutiny Co-ordination Committee oversees scrutiny engagement with the Council's Transformation Programme. The Board will receive regular reports on progress of both the whole programme and individual reviews in order to identify and co-ordinate any areas for further scrutiny work.	Discussions at previous meetings of the SCRUCO
23rd Jan 2013	Business Services review	Bev Messinger	To review the effectiveness of the new Business Service 12 months after implementation	
	Progress on recommendations from Task and Finish group on Services to Schools	David Haley Carl Pearson	As per recommendation 9 agreed by Cabinet on 29/11/11, the Board will receive an update on progress on the recommendations from the task and finish group on Services to Schools – to report in Sept/Nov 12	Cabinet 29/11/11
	LEP – structure and reporting process	Martin Yardley	To look at the progress of the Local Economic Partnership, it's creation as an entity and its governance and reporting requirements	Scruco first meeting 13/6/12
	Advice Services review	Jan Nichols	To look at the review of advice services in the city, and how these changes will be managed.	Scruco first meeting 13/6/12
20th Feb 2013	Electoral Registration Audit 2012 and changes to registration process	Helen Abraham Liz Read	To report on progress on increasing electoral registration and to assess the impact of the changes required to the registration process. Also an update regarding the issues raised by the Lord Mayors visit to Kiel – an analysis of the questionnaire to see if there are lessons to be learned in improving civic participation in local decision making	Scruco first meeting 13/6/12 and on 8/8/12
20th Mar 2013	Outside Bodies - Charities		What funds are available to people in the city, how they are accessed and how people find out information about them.	Scruco first meeting 13/6/12
17th April				

Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
2013				
Date to be identified	Review of Communications Strategy		A review of how effective the Council Communication strategy is, particularly post-Olympics and the management restructure	
	Review of Bailiffs Policy	Helen Harding	A review of the policy which provides guidelines to how Council appointed bailiffs deal with vulnerable people.	Chair
Information to be monitored	Procurement Strategy progress report	Liz Welton	At its meeting in February 2012 the Board made recommendations to the Cabinet Member that there should be targets identified for the procurement of SME firms. The Chair requested an update on progress on these targets.	SB1 6/2/12
	Half-yearly report on Agency workers	Jane Crawley	A regular update on progress on reducing the reliance and therefore the spend on agency staff across the Council	Regular item
	Half-yearly report on Sickness absence	Jon Venn	A regular update on progress on reducing staff sickness across the Council	Regular item
	Revenues and Benefits Performance	Helen Harding	A regular update on progress on performance in revenues and benefits	Regular item
	Delegated Write-Offs 2011/12	Helen Harding	To receive a 12 month update of the position	CM (Strategic Finance and Resources)
	Council Tax Payment Date Change	Helen Harding	To receive a 12 moth update of the position	CM (Strategic Finance and Resources)
Items allocated to another Board	Young people, Crime and Unemployment	Dawn Ford	The Scrutiny Co-ordination Committee received a briefing note on 4th January containing information on the co-ordination of work with young people to address employment, training and risk of anti-social and criminal behaviour. The Board requested an update on progress in this area of work in six months time (June/July 2012)	Meeting of the Scrutiny Co-ordination Committee on 4 th January 2012